



# CHAUTAUQUA COUNTY FIRE ADVISORY BOARD

## January

## Fire Advisory Board Meeting

## 2005

January 20, 2005

Hall R. Clothier Bldg., Mayville

7:30 PM

**Next Meeting:**  
**Date: February 17, 2005**  
**Time: 7:30 PM**  
**Place: HRC Bldg., Mayville**

**Chairman: David Himelein**

Members Present: Larry Barter, Robert Frank, Joseph Meyer, John Pattison, Michael Przybycien, Joel Szymczak, Jim Breakey, Rick Cole, Jr., Scott Cummings, Ron Trippy, Royal Briggs, Jr., Eric Fransen, Lance Hedlund, Ron Johnson, Jack Knowlton, Michael Volpe, Thomas Fairbanks, Carl Fransen, James Shephard, Skip Cavallaro, Dennis Barmore, Robert Belovarac, Dan Imfeld, Julius Leone, Jr., Richard Pollaro, Charlie Smith, Jon Stahley, Richard Telford, Michael Vendette

Excused: Tony Faso, Raymond Lawson, Pete Samuelson

**Absent:** D. Norberg, P. Fuller, K. Lyon, J. Gerace, R. Tworek

**Guest:** Legislator Fred Croscut

### 2005 Fab Meeting Minutes

Agenda	Brief Description	Action
Pledge To the Flag	Chairman Himelein opened the first 2005, Fire Advisory Board meeting with the pledge to the flag at 7:30 PM.	
Guests	<ul style="list-style-type: none"> <li>• Fred Croscut, Legislator and Public Safety Committee Liaison, was welcomed and given an opportunity to share.</li> <li>• Sgt. Rich Telford reported that on Monday, January 10, 2005, the “tower” without a name, was put into service.</li> <li>• Chairman Himelein welcomed new Fire Advisory Board members and encouraged their participation.</li> </ul>	Fran Lus will attend next months meeting. Fred will be out of town.
Approval of Minutes	No minutes available from Dec. meeting due to computer system being down so often.	
	<p><b>1<sup>st</sup> Battalion Coordinator Joel Szymczak reported.</b> At the December meeting a plaque of appreciation for serving as 1<sup>st</sup> Battalion Coordinator, was given to Joel. He thanked everyone for the honor of receiving the plaque of appreciation and special words of appreciation. 12/29 Generator fire at East Dunkirk. 1/13 House fire on Rte. 60 Sinclairville</p> <p><b>Joe Myer reported on plans for building.</b> Brought to the attention of Julius about putting a mask confidence building, at the North end training ground. Dunkirk. 32 x 40 stick building. It will be used as a mask confidence building and it will be set up with an apartment configuration also. Cost of building materials will be \$7, 750.83 building materials. There will be electric to the building but not heat. Cement will cost less than \$2,500.</p>	

	<p>Joe is looking for 3 people to coordinate this from the North end. It will go in the area of the old trailer. Dunkirk Volunteer Firemen's Association is putting \$ 3,800 into the classroom building, starting next week. Want to break ground in March and have it finished in July.</p> <p>Julius mentioned that the 1<sup>st</sup> and 2<sup>nd</sup> Battalion will be meeting soon and that would be a good group to talk to about volunteering.</p> <p>Imaging cameras will be able to be used so you can crawl through the maze having a 2 or 3 dimensional look.</p> <p>Money was designated out of the 2004 budget with 50% to go towards North county center and 50% to South County center.</p> <p>Dave Himelein asked how and where you are looking to raise the money for the concrete floor. Money is available in the amount of \$1,500 for the inside maze.</p> <p>Denny said we have leftover plywood at Taylor Training Center, which could be used at Dunkirk. Probably a dozen sheets. Joe can coordinate with Lance and take care of the plywood.</p> <p>Julius asked Joe to give some history concerning the Training Center. When the training became a reality, Turk served on the committee. Bob Henderson from Murray Hose Company 4 brought it to the Firemen's Association to give it a name. (It used to be Dunkirk Fire Training Grounds.) Turk has made sure to keep the grounds kept up. The city fire co. renamed the training grounds after James Turk Murphy. It was decided to name it the James Turk Murphy Volunteer Firemen's Training Grounds. The mayor of the city paid for a nice sign to be put up.</p>	<p>Joe Myer is to coordinate with Lance Hedlund concerning surplus plywood.</p>
	<p><b>2<sup>nd</sup> Battalion-Butch Briggs reported.</b>  1/2 Ripley house fire/Chimney fire  2/9 Battalion meeting /will select other representative for EMS council</p>	
	<p><b>3<sup>rd</sup> Battalion-Mike Volpe reported.</b>  12/20/04 Scene of a structure fire in Jamestown  12/30 Mtg. At Landfill with Lance, on how we can benefit and work together  1/ 15 This past weekend, Panama was moved to new tower site.  Completed the Apparatus schedule for FF1 course with Don and Dick.  1/30 Third Battalion meeting in Kiantone.</p>	
	<p><b>4<sup>th</sup> Battalion-Skip Cavallaro</b>  1/12 Structure fire in Sinclairville  1/17 Meeting with several departments including the 3<sup>rd</sup> and 4<sup>th</sup> Battalion to look at a better way to provide service with EMS  Rescue sled All Train vehicle 431  1/31 Mutual Aid fire drill  2/16 4<sup>th</sup> Battalion Chiefs meeting at Maple Springs Fire Hall Meeting  1/17 Structure fire in Lakewood.</p>	
	<p>Deputy Coordinator Bob Belovarac reported.  Still working on the NIFRS System. 23 departments have signed up and received training.  Working on some data entry for Bemus Point.</p>	
	<p>Deputy Coordinator Jon Stahley</p> <ul style="list-style-type: none"> <li>▪ By next month we will have our manpower studies done to determine the cost savings for the county.</li> <li>▪ ICS presentations are being made.</li> <li>▪ Fire Police Wed. night.</li> <li>▪ Catt. Co. and Randolph,</li> <li>▪ Frewsburg, Portland and Dewittville.</li> <li>▪ On ICS we need to modify it and comply with NIMS, (National Information Management System) so we can easily introduce our people to NIMS.</li> <li>▪ That training basics are all the same and hopefully it will be a smooth</li> </ul>	

	<p>transition</p> <ul style="list-style-type: none"> <li>▪ Responder Newsletter is going well. The dates were posted in that last Responder for article deadlines.</li> <li>▪ Complimented Lakewood on the good job at the Fire.</li> <li>▪ 2/3 Big Dip at Gerry from 7-9 for classroom training/Classroom Presentation</li> <li>▪ We will meet at Cassadaga on 2/5, Sat. at 9 AM for the “Big Dip.”</li> </ul>	
	<ul style="list-style-type: none"> <li>▪ Medical Coordinator Imfeld reported.</li> <li>▪ 1/12 Jamestown fire</li> <li>▪ 1/12 EMS meeting</li> <li>▪ 1/17 Falconer EMS response meeting</li> <li>▪ 2/21 Data gathering meeting being planned.</li> <li>▪ How do we improve the response. 7-8 dept. showed up.</li> <li>▪ EMS purchases for 2004 Nov-Dec. We now have 4 EMS portables being carried by Dan, Julius, Mike/HM van.</li> <li>▪ State has triage systems bag to provide to every ambulance squad. We bought 4 bags for the coordinators.</li> <li>▪ Along with that is a command bag system. We bought 3 of those bags.</li> <li>▪ We purchased EMS vest for the Coordinators.</li> <li>▪ Updated EMS Videos</li> <li>▪ 25 CPR manikins and CPR student books. If you get an instructor you can borrow the manikins. There are instructors available.</li> <li>▪ Sheridan Fire has already signed up to use the manikins for training.</li> <li>▪ Med. Directors Update-Still working through it, with good progress. A proposal has been sent out to the Medical Directors. A meeting with them was very good.</li> <li>▪ At the EMS council, a resolution was passed that they do not want the cost to come back to individual squads.</li> <li>▪ By the end of Jan. we hope to get back with the Doctors.</li> <li>▪ For 2005 a priority is to update the county mass casualty plan. Try to get a QA/QI plan made so we know the expectations on both ends.</li> <li>▪ EMS council will come up with a survey for types of calls, number of calls, provider issues. A survey should be out sometime this quarter.</li> <li>▪ We have had some questions about the doctor signing paperwork. If you are running into any issues, let Dan or Julius know.</li> </ul>	
	<p><b>Rescue Coordinator Barmore</b></p> <ul style="list-style-type: none"> <li>▪ Several Drills</li> <li>▪ Repair work needed on Fredonia compressor.</li> <li>▪ Working on the Big Dip.</li> </ul>	
	<p><b>Haz Mat Coordinator Vendette</b></p> <ul style="list-style-type: none"> <li>▪ 1/6 HM call on I-86 at Kennedy-Tractor trailer and car accident.</li> <li>▪ 1/17 Lakewood Fire-canal had oil and debris in it.</li> <li>▪ 1/19 Dunkirk-Employees were sick in a building. Some of the vents were plugged up from the ice.</li> <li>▪ 1/11 Haz West Meeting in Buffalo is being planned.</li> <li>▪ Goals and objectives were submitted by Mike.</li> <li>▪ In April each team will present a presentation of their counties provision . Between March 5-10 we should be able to deploy the Tier I gear from the State.</li> </ul>	
	<p><b>Training Coordinator Pollaro</b></p> <ul style="list-style-type: none"> <li>• 1 class in session Fire Fighter I at Taylor.</li> <li>• New Training Registration system is working.</li> <li>• The rest of the classes are on the schedule. (see training schedule)</li> <li>• Dick highly recommended the chief officer class.</li> <li>• All classes are on the web site.</li> <li>• Register for classes by: Email Dick at <a href="mailto:pollaro@chautcofire.org">pollaro@chautcofire.org</a> or Gloria</li> </ul>	<p>Joe Myer to keep in touch with Dick about classroom availability at</p>

	<p>at <a href="mailto:burke@chautcofire.org">burke@chautcofire.org</a></p> <ul style="list-style-type: none"> <li>• <b>If you have been asked to provide equipment for a class please make sure you follow through with your responsibility.</b></li> <li>• Please review the registration procedure for training classes.</li> <li>• Remember the Scene Support Fire Operations class and Fire Fighter I require a workbook. Students also have to have proper, approved, equipment that fits them.</li> <li>• I 200 and I 300 ICS training SEMO is going to provide the training.</li> <li>• When you register for these you have to register on the SEMO Website.</li> <li>• April 12,13 and 14 will be an ICS 300 at Lakewood. It is going to be more by invitation because of the pre-requisites.</li> <li>• We are also going to try to run an I-200 and I-300 in the fall.</li> <li>• We have 5 or 6 new videos. Please access them.</li> <li>• Public Safety Technology Course at JCC is being worked on and hopes to have it up-and running in the fall. There is a degree program and a certificate program.</li> <li>• Please let Dick know if you want to host a school. Please provide at least half the class minimum of 5 students.</li> <li>• Denny asked if it would be possible to give an abbreviated check list for the student, to see what is needed for the class trainings. Dick said he would take a look at it.</li> </ul>	<p>Dunkirk.</p> <p>Dick is to look into establishing a requirement check list for students.</p>
	Special Coordinator Sookie-no report.	
	<p><b>Special Team Coordinator Charlie Smith</b> We are within days of activating the FAST team. Most of the equipment has arrived. We have a good group of volunteers. We have approx. 30 active team members.</p>	
Emergency Services, Director Leone, Jr.	<p><b>Julius reported.</b></p> <ul style="list-style-type: none"> <li>▪ Passed out a FEMA Grants 2004 handout.</li> <li>▪ We have done well this year in terms of FEMA Grants.</li> <li>▪ In 2003-\$959,364</li> <li>▪ In 2004 \$1,350,363</li> <li>▪ The new cycle of grants will go for 37 months.</li> <li>▪ We also receive grant money from the Southwestern Regional EMS council, for CISM and EMS Training.</li> <li>▪ Passed out schedule for Homeland Security workshops. The one in our area will be in Cheektowaga and Genesee Co. Julius wrote a letter requesting a workshop be done in our county.</li> <li>▪ The grant writers at Fredonia state have volunteered their time when the FEMA grant guidelines come out. A report of FEMA Grants for 2004 was passed out and discussed.</li> <li>▪ A Recap 2004 will have to be given in Feb. because of computer problems.</li> <li>▪ Copies of Emergency Services Goals for 2005 were passed around. MCI Plan program for the County was added to the goals.</li> <li>▪ We talked about our potential building project. The committee will reconvene.</li> <li>▪ Dick has been working with Chuck Holder through the Sheriffs Academy on the degree program for the fall.</li> <li>▪ Our website is up and running with the training schedules on it.</li> </ul>	
Committees Reports	<p><b>-R-Fire Scholarship Program</b> was cut by \$25,000. We were able to encumber scholarship funds for 2005 in the amount of \$32,752.79. We may be able to add some new students. Denny-we need to do an evaluation with the fire department to see if the R-Fire</p>	Committee is to survey fire departments concerning R-

	<p>program is doing the departments any good. The committee should do this follow-up on the performance of the program.</p> <p>Julius-The majority of the students are doing well and serving their departments well. -The 1<sup>st</sup> Battalion Coordinator position is being posted January 21. 1<sup>st</sup> Battalion personnel will receive a posting letter. The goal is to have a 1<sup>st</sup> Battalion Coordinator replacement by the end of February.</p>	Fire Scholarship Program benefits.
Loan	<p>Loan-Jim Shephard passed around the loan reports, with outstanding balances. Jim reported that the total loan fund value has grown. This year/2004 Panama, Brocton, Ellington and Sinclairville received loans. There are monies available from FEMA and state level that is more flexible.</p>	
Mutual Aid	<p>Mutual Aid Committee-Lance reported.</p> <ul style="list-style-type: none"> <li>We have had some meetings and tonight, a tentative plan is being distributed for your comments. When we took the other mutual aid plan we realized it had a lot of reference to things that did not need to be in the plan. How to qualify, how to use it, and what it entails.</li> <li>He passed out the 1<sup>st</sup> draft plan and requested the FAB to take it and go through it to make changes or additions for next months meeting.</li> <li>The EMS mutual aid plan was referenced in this draft. Julius wondered if we should have a member of the EMS council work with them on this. Dan suggested himself and EMS chairperson Norma.</li> </ul> <p>The state will look this over when the FAB is done with it. OFPC has to look at it and give their blessing.</p>	<p><b>ALL FAB</b> members are to look at the Mutual Aid Draft #1 and make corrections/additions and give them to Lance Hedlund, Larry Barter or Scott Cummings.</p>
	ICS review committee has been formed.	
	<p>CAD/Link-Butch reported. Some departments are working on day time response changes. Get hold of your Battalion Coordinator to make changes.</p>	
	<p>Radio-Charlie reported. The thought of programmable radios, it might be in everyone's best interest o have all radios programmed the same. Having all radios set up the same would be good. "New Tower" is working better then expected.</p>	
	PAS-Personal Accountability System	
New Business	<ul style="list-style-type: none"> <li>Committees-Dave Himelein passed around a sheet to have people sign up for a 2005 committee and at most to limit it to 2 committees.</li> <li>On behalf of the EMS council, Dennis was presented a new EMS bag for the Dive Team.</li> <li>Skip-It is good to see Thomas Fairbanks back after being hospitalized.</li> </ul>	
Adjournment	A motion was made by Lance 2 <sup>nd</sup> by Larry Barter to adjourn the meeting at 9:20 PM. Carried.	

## Next Fire Advisory Board meeting is Thursday, February 17, 2005